

## Privacy policy

This is the privacy policy for the Bible Society of South Africa (BSSA), a non-profit company, applicable to all BSSA websites, mobile sites and apps, and any other technology or services used for interaction with BSSA.

BSSA has the right to modify this policy at any time. The amended policy will take effect from the moment it is published on any of the following BSSA websites/domains:

- [www.biblesociety.co.za](http://www.biblesociety.co.za).
- [www.bybelgenootskap.co.za](http://www.bybelgenootskap.co.za)
- [www.bybel.co.za](http://www.bybel.co.za)
- [www.bibles.co.za](http://www.bibles.co.za)
- [www.bybeldirektevertaling.co.za](http://www.bybeldirektevertaling.co.za)
- [www.diebybeldirektevertaling.co.za](http://www.diebybeldirektevertaling.co.za)
- [www.nuwekerkbybel.co.za](http://www.nuwekerkbybel.co.za)
- [www.nuwekerkbybel.org.za](http://www.nuwekerkbybel.org.za)
- [www.nuwekerkvertaling.co.za](http://www.nuwekerkvertaling.co.za)
- [www.kerkbybel.co.za](http://www.kerkbybel.co.za)
- [www.kerkbybel.org.za](http://www.kerkbybel.org.za)
- [www.englishbibleforthedeaf.co.za](http://www.englishbibleforthedeaf.co.za)
- [www.isizulubible.co.za](http://www.isizulubible.co.za)
- [www.isizulubibletranslation.co.za](http://www.isizulubibletranslation.co.za)
- [www.zulubibletranslation.co.za](http://www.zulubibletranslation.co.za)
- [www.zulubible.co.za](http://www.zulubible.co.za)
- [www.m.bibles.co.za](http://www.m.bibles.co.za)
- [www.massinrome.co.za](http://www.massinrome.co.za)
- [www.enterthepitchsa.co.za](http://www.enterthepitchsa.co.za)
- [www.biblesa.co.za](http://www.biblesa.co.za)
- [www.biblesa.com](http://www.biblesa.com)
- [www.biblesa.bible](http://www.biblesa.bible)
- [www.affordablebibles.co.za](http://www.affordablebibles.co.za)

This privacy policy applies to you if you visit or sign up with a BSSA website, or order BSSA goods or services. This policy explains how BSSA collects your personal information on the website and how we protect such data. By using any part of a BSSA website, you agree that you have read and understood the privacy policy and give consent to the use of your personal data as set out by the BSSA.

You must accept all the terms of this policy when you sign up to a BSSA website, or order our goods or services. By accepting this policy, you consent to the BSSA collecting your personal information and using it in the manner described in this policy. If you do not agree with this policy, you must stop using the BSSA websites, or the BSSA's goods or services provided under the websites.

You may not access our website to order our goods or services if you are younger than 18 years old or do not have legal capacity to conclude legally binding contracts.

## **1. What is personal information?**

Personal information covers any data that enables BSSA to identify you as an individual. By registering as a user on a BSSA website, you may be required to provide BSSA with personal information. In so doing, you agree to provide accurate and current information, and not to impersonate any person or entity, or to misrepresent yourself or your affiliation with anyone or anything.

Should your personal information change, you must provide BSSA with updates to your personal information as soon as reasonably possible to enable BSSA to update your personal information.

This privacy policy applies only to information collected by the site, which includes:

- your name and surname;
- your email address;
- your telephone number;
- your postal or physical address;
- your credit card or banking information;
- your username and password;
- your date of birth.

This privacy policy does not apply to personal information that:

1. has been permanently de-identified or made anonymous so that it does not identify a specific person;
2. is available in the public domain, through no action or fault of the BSSA, such as being revealed or posted in any public forum, including any that are or may in the future become available on the site (e.g. message boards or blogs); or
3. the BSSA receives from any third party reasonably known to have a legal right to transmit such information and is under no obligation to keep such information confidential. BSSA is also not responsible for the privacy practices of web sites that are operated or owned by third parties.

## **2. How does BSSA use the information collected and received?**

BSSA will not rent, sell or make available the personal information of registered users to any other organisation. All information relating to your contributions is held in the strictest confidence. BSSA will take all reasonable steps to protect your personal information and adhere to all legislative requirements with respect to protecting your privacy.

BSSA takes all reasonable steps to ensure appropriate security of the systems in which personal information is stored. BSSA will employ its best efforts to ensure that personal data is only able to be accessed by persons who are entitled to it in the course of their duties, and that BSSA uses the personal data only for the purposes for which they were obtained.

By accepting this policy, you agree to BSSA using your personal information to send you administrative messages or promotional messages, such as messages to keep you

informed and updated on the activities of BSSA, including fundraising programmes, services, special events, needs, and opportunities to give. If at any time you wish to receive less mail or be removed from any of our communications, you may contact BSSA at [biblia@biblesociety.co.za](mailto:biblia@biblesociety.co.za) and BSSA will gladly accommodate your request.

By registering as a user on a BSSA website you agree that BSSA may use your personal information for the purposes of:

1. the ordering, sale and delivery of goods and/or services;
2. contacting you regarding current or new goods and/or services or any other goods offered by BSSA or any of our divisions and/or partners (unless you have opted out from receiving marketing material from BSSA);
3. informing you of new features, special offers and promotional activities offered by BSSA or any BSSA divisions or partners (unless you have opted out from receiving marketing material from BSSA); or
4. improving your experience on BSSA website(s) by, for example, monitoring your browsing habits, or tracking sales on BSSA website(s).

By registering as a user on BSSA website(s) you grant us your express consent to disclose your personal information to the following parties:

1. BSSA employees and/or third party service providers only where the use of your personal information is necessary in order for BSSA to communicate with you properly and efficiently regarding the ordering, sale and delivery of goods and services.
2. BSSA divisions and/or partners (including their employees and/or third party service providers) in order for them to interact directly with you via email or any other method for purposes of sending you marketing material regarding any current or new goods and/or services, new features, special offers or promotional items offered by them (unless you have opted out from receiving marketing material from BSSA);
3. law enforcement, government officials, fraud detection agencies or other third parties when we believe in good faith that the disclosure of personal information is necessary to prevent physical harm or financial loss, to report or support the investigation into suspected illegal activity, or to investigate violations of our Terms and Conditions;
4. BSSA service providers (under contract with BSSA) who help with parts of BSSA business operations (fraud prevention, marketing, technology services, etc) insofar as personal information is used to perform specific functions and not for their personal use;
5. relevant third parties who request your personal information as may be required in order to comply with any applicable law, subpoena, order of court or legal process served on BSSA, or to protect and defend BSSA rights or property. In the event of a fraudulent payment, BSSA is entitled to disclose relevant personal information for criminal investigation purposes or in line with any other legal obligation for disclosure of the personal information which may be required of it.

By registering as a user on a BSSA website you give BSSA your express consent for BSSA to store your personal information in secure servers based in the European Union and South Africa. You further consent to the BSSA transferring your personal information outside of the country in which it was collected to a foreign country and storing or process it

in that country, whose laws regarding the protection or processing of personal information may be less stringent.

### **3. Security measures**

BSSA will endeavour to take adequate technical and organisational measures against loss or any form of unlawful processing (such as unauthorised disclosure, deterioration, alteration or disclosure of personal data) in connection with the performance of the processing of personal data.

BSSA does not guarantee that the security is effective under all circumstances. BSSA will endeavour to ensure that the security is of an adequate level, given the state of the art, the sensitivity of the personal data and the costs related to the security.

### **4. Third Party Links**

The Site may have links or be linked to other sites we do not own, control or maintain. We are not responsible for and make no representations or warranties about the privacy practices of those sites. We recommend that you check the privacy policies of other sites and contact the operator if you have concerns or questions. Nonetheless, we seek to protect the integrity of our Site and welcome any feedback about these third party sites.

### **5. How does BSSA use your financial information and keep it secure?**

In order to process financial transactions, BSSA may need your bank or credit card details. All credit card payments are processed by PayU, via a secure server.  
PayU's User Agreement: <https://payu.co.za/legal/payu-user-agreement-updated>

### **6. How to contact BSSA**

To notify BSSA of a change to your name, address or e-mail details, or for assistance in accessing, verifying or altering your personal information, please e-mail [biblia@biblesocietv.co.za](mailto:biblia@biblesocietv.co.za) or write to BSSA at the address below, or telephone BSSA on +27 (0)21 910 8777. Please keep BSSA informed of changes so we can stay in touch.  
Bible Society of South Africa, P O Box 5500, Tyger Valley, 7536 Company registration number 2008/007505/08 Telephone: +27 (0)21 910 8777 Fax: +27 (0)21 910 8779